

WELCOME WE'RE GLAD YOU'RE HERE

It is with great pleasure that we welcome you to Texas A & M University- Kingsville and the Javelina athletic family. For some of you, we are welcoming you back to what undoubtedly will be another successful athletic/academic year. For others, this is your first experience on our campus. Rest assured, the experience you will attain will last a lifetime. Our commitment focuses on the student-athlete. We are very pleased that you have accepted the challenge of strengthening the Javelinas as we fight for league championships. The Javelinas are planning to prove the quality of our total program by contending for Championships in each of our programs and for the Lone Star Conference SAAC Cup.

To assist you in your efforts, the Javelina Student-Athlete Handbook will serve as a reference regarding various policies and procedures we have established in order to successfully operate the athletics program with the rules and regulations of Texas A&M University-Kingsville, the Lone Star Conference, and the NCAA. Should you have additional questions relating to items not addressed in the handbook, please contact a member of the coaching staff or any of the administrators listed in the department directory.

With great anticipation we look forward to the future team championships, individual accolades and academic accomplishments. Thanks for joining the Javelina Family We pledge to you our efforts to make your experiences during your stay here very enjoyable and worthwhile.

[Remember Every Day is Game Day in Javelina Nation!](#)

Kenneth R. Oliver
Director of Javelina Athletics

STUDENT-ATHLETES

As an A&M-Kingsville student-athlete, you are an important part of the university athletic department as well as its student body in general. Please take a moment and look closely at the term, student-athlete. The word **student** comes **before** the word **athlete**...and it does so for a very important reason. Your first responsibility is to be a student, then an athlete. Academics always have and always will come before athletics for A&M-Kingsville student athletes.

Remember, simply being part of the university student body does not mean you can participate in intercollegiate athletics. Athletic participation is not a students' right; it is a privilege. Rights are freely granted; they cost you nothing. Privileges, on the other hand, are not free; you must earn them. Thus, you must earn the privilege of being able to participate in intercollegiate athletics. To do so, you will have to effectively budget your time and energy to meet the academic demands of being an athlete, most notably, those related to practice, travel and competition. Simply put, **you must be successful as a student in order to enjoy the privilege of participation in intercollegiate athletic competition.**

A QUICK LOOK AT A&M-KINGSVILLE

Texas A&M University-Kingsville has long served the people of South Texas as well as students from throughout Texas, and beyond. Founded in 1925, as the South Texas State Teachers College, the university has changed over the years to meet the changing needs of its students. In some instances, these changes have necessitated a change in the institution's name. For instance in 1929, three additional areas of study were added causing the name to be changed to the Texas College of Arts and Industry. Receiving

university status from the state legislature in 1967 resulted in the name being changed to Texas A&I University. The most recent name change occurred in 1993 when, after being a member of the Texas A&M University System for four years, the name was changed to Texas A&M University-Kingsville.

The Texas A&M University System (TAMUS) is a federation of state universities and agencies dedicated to serving students and citizens through education, leadership development, research and service. TAMUS is one of the largest and most renowned systems of higher education in the United States. With its headquarters in College Station, the system includes ten universities with a total enrollment of approximately 100,000 students. The first member of the system, Texas A&M University (College Station) was founded in 1876. Today it is the third largest university in the country with an enrollment of approximately 45,000 students. Other current members of the system are Texas A&M University-Kingsville, Texas A&M University-Corpus Christi, Texas A&M University-Commerce, Texas A&M University-Texarkana, West Texas A&M University (Canyon), Texas A&M International University (Laredo), Prairie View A&M University, Tarleton State University and the Texas A&M University-Galveston.

Texas A&M University-Kingsville (A&M-Kingsville) is a regional university with a current enrollment of approximately 6,000 students. A&M-Kingsville students may choose a field of study from any of the 114 degree programs (undergraduate and graduate) offered by the university through its six academic colleges, Agriculture and Human Sciences, Arts and Sciences, Business Administration, Education, Engineering and Graduate Studies.

A&M-KINGSVILLE ATHLETIC PROGRAM

Texas A&M University-Kingsville is a Division II member of the National Collegiate Athletic Association (NCAA) and has been a member of the Lone Star Conference (LSC) since 1954. The coaches and staff of the athletic department are identified below.

DEPARTMENT OF ATHLETICS

Kenneth R. Oliver	Athletic Director	361-593-2411
Ruben Cantu	Associate Athletic Dir., Athletic Trainer	361-593-2493
Breanne Contreras	Assistant Athletic Director for Compliance	361-593-2155
Miguel Paredes	Asst. AD for Academic Outreach	361-593-2500
Shane Meling	Sports Information Director	361-593-2870
Fred Nuesch	External Affairs	361-593-3908
Roxanne Bruce-Beltran	Administrative Assistant II	361-593-2411
John McKeever, M.D.	Team Physician	361-854-9473
Missy Fraser	Assistant Athletic Trainer	361-593-2592
Rosie Moreno	Ticket Coordinator	361-593-4030
Bo Atterberry	Head Football Coach	361-593-2496
Clay Patterson	Offensive Coordinator	361-593-2497
David Calloway	Defensive Coordinator	361-593-2585
Noel Allen	Head Women's Golf Coach	361-593-2411
Jaime Martinez	Offensive Line Coach	361-593-2498
John Schroff	Strength & Conditioning	361-593-2495
Scott Hyland	Head Women's Basketball Coach	361-593-4029
Crystal Oates	Assistant Women's Basketball Coach	361-593-2499
Pete Peterson	Head Men's Basketball Coach	361-593-2412
Kyle Isaacs	Assistant Men's Basketball Coach	361-593-3387
Ryan Dall	Men's and Women's Track & Field	361-593-2424
Blake Miller	Head Softball Coach	361-593-3388
Jason Gonzales	Head Baseball Coach	361-593-3487
Shannon Alvarado	Head Volleyball Coach	361-593-2413
Jordan Willis	Assistant Volleyball Coach	361-593-2413
Marc Heinecke	Head Strength Coach	361-593-2411

THE DEPARTMENT OF ATHLETICS: ITS PEOPLE AND MISSION

A&M-Kingsville's current athletic program fields teams in football, women's basketball, men's basketball, women's softball, men's baseball, women's volleyball, women's golf, men's and women's cross country and men's and women's track and field. Thus, sports in general and intercollegiate athletics in particular, make a significant contribution to the overall success of the university. As a result, the department of athletics plays a vital role in helping the university achieve its stated purpose. This role is defined by the department's mission statement, which is shown below.

Texas A&M University-Kingsville participates in intercollegiate athletic competition as a member of the National Collegiate Athletic Association and Lone Star Conference to complement the institution's educational mission. The university's athletic program is built upon the concept that effective student development involves processes related to the body and the mind. Thus, the athletic department strives to maintain a highly competitive atmosphere to help promote technical application of skill, physical well-being and the development of desirable social values.

The athletic department is committed to:

1. Providing superior instruction.
2. Achieving success on the field of competition.
3. Adhering to the principles of amateur athletic competition.
4. Projecting a positive image of the university throughout the region.

In doing so, the athletic department pledges to operate in an ethical manner and within the structure of the university. In addition, the department pledges to operate on a plane of high integrity when contributing to the personal development of individual participants.

IMPORTANT NUMBERS

Telephone numbers for most of the academic offices and student service providers you may need to contact while attending A&M-Kingsville are as follows:

College of Agriculture & Human Sciences	593-3712	College Of Graduate Studies	593-2808
Agronomy & Resource Sciences	593-3691	Admissions	593-2315
Animal & Wildlife Sciences	593-2145	Business Office	593-2616
Human Sciences	593-2211	Cooperative Education	593-2217
College of Arts & Sciences	593-2761	Counseling & Testing	593-3991
Art	593-2619	External Affairs	593-3020
Biology	593-3803	Financial Aid	593-3911
Chemistry	593-2914	Housing	593-2792
Communications/Theater Arts	593-3401	Registrar	593-2811
History	593-3608	Grants/Scholarships	593-2887
Language & Literature	593-2516	Student Activities	593-4091

Mathematics	593-3517	Student Affairs	593-3612
Music	593-2803	Student Government Association	593-3610
Physics/Geosciences	593-2618	Health Center	593-2904
Political Science	593-3501	Student Union (SUB)	593-4091
Psychology/Sociology	593-2701	Special Programs	593-2129
Social Work	593-4990	Student Support	593-2734
College of Business Administration	593-3801	Upward Bound	593-2277
Accounting & CIS	593-3940	University Police	593-2611
Economics & Finance	593-2501	Women's Center	593-2166
Management & Marketing	593-2501	University College	593-3290
Computer Lab	593-2840	Academic Advising	593-4582
Student Advising	593-3902	Texas Success Initiative	593-3308
College of Education	593-2801	Library	593-3416
Bilingual Education	593-2871	Bishop Hall	593-3527
Education Leadership / Counseling	593-2980	Lewis Hall	593-3815
Health & Kinesiology	593-2301	Lynch Hall	593-2577
Teacher Certification	593-2722	Martin Hall	593-3239
College of Engineering	593-2001	Turner Hall	593-3829
Chemical/Natural Gas Engineering	593-2002	S.P.E.C.	593-2306
Civil Engineering	593-3046	Campus Post Office	593-2595
Electrical Engineering	593-2004	KTAI-FM	593-3489
Environmental Engineering	593-3046	South Texan	593-3700
Industrial Technology	593-2608	Computer Lab	593-2841
Mechanical & Industrial Engineering	593-2003		

ACADEMICS

THE STUDENT-ATHLETE'S FIRST RESPONSIBILITY

As stated previously, academics always have and always will be the number one priority for A&M-Kingsville student-athletes. Your first responsibility is to succeed in the classroom. To do so requires a concentrated effort on your part. Gaining a thorough knowledge of the following topics should help you have a successful academic career at A&M-Kingsville.

KNOWING WHAT TO DO AND WHEN: IMPORTANT DATES & PROCEDURES

The official academic calendar for A&M-Kingsville appears in the university catalog and on line at www.tamuk.edu. In addition to listing the courses being offered for the upcoming semester, the class schedule also includes a calendar of important dates for the specific term. Several of these dates are identified below:

Late registration registering	Late payment fee will be assessed for and/or paying after this deadline.
First Class Day	
12th Class Day Fall, Spring	Absolute deadlines for adding a class, changing sections
(4th Class Day Summer Terms)	changing your degree plan or dropping a class without having it appear on your transcript.
Drop/Withdraw Deadline	Last day to drop a course or withdraw from the university during current term.
Final Exams day	Final Exams are often scheduled at a time or which is not when the class normally meets.

ACADEMIC CALENDAR

Fall 2010

Aug. 2	Tuition emergency loans start
Aug 3	5 p.m. Graduate and Undergraduate Students - Deadline to file Application for Degree Candidacy in December with Academic College Dean.
Aug. 18	Payment Deadline. A \$35 Late Payment Fee will be assessed for registering and/or paying after this date.
Aug. 18	Book emergency loans start.
Aug. 23	General Faculty/Staff Meeting, Jones Auditorium.
Aug. 23	9 a.m.-9 p.m. Residence Halls open.
Aug. 23-24	Meetings of deans with departmental chairs.
Aug. 23-24	Departmental meetings.
Aug. 23 – Sept. 1	Javelina Welcome.
Aug. 25	First class meetings of all regular students.

Aug. 28	First class meetings of all Saturday students.
Sept. 1 - 10	Permission from the adviser and professor to register or change classes.
Sept. 3	5 p.m. Deadline for students applying for graduation to complete the Change of Name Request form with the Office of the Registrar.
Sept. 6	Labor Day holiday.
Sept. 10	5 p.m. NO REGISTRATION BEYOND THIS POINT. Twelfth Class Day. Census Date.
Sept. 10	4 p.m. Last day for students completing graduation requirements in December to file Application for Candidacy forms with the Office of the Provost and Vice President for Academic Affairs and to pay graduation fees.
Sept. 29	Five-week Point.
Oct. 1	Deadline for students planning May or August graduation to apply for Application for Candidacy forms with deans of their colleges.
Oct. 6	9 a.m. All five-week grades due via Blue and Gold.
Oct. 29	Book and tuition emergency loans due.
Nov. 1	Title IV 60% of semester
Nov. 1	8 am Priority registration for spring semester 2011 opens.
Nov. 3	5 p.m. Last day to drop a course with an automatic Q.
Nov. 25-26	Thanksgiving holidays.
Dec. 3	5 p.m. Graduate and Undergraduate Students - Deadline to file Application for Degree Candidacy in May with Academic College Dean.
Dec. 6	5 p.m. Last day to drop a course or withdraw from the university.
Dec. 6-9	Dead Week.
Dec. 8	Last class day.
Dec. 9	Study Day (no classes).
Dec. 10-16	Final examinations for fall semester.
Dec. 14	9 a.m. Graduating students' grades due in the Office of the Registrar.
Dec. 17	Commencement.
Dec. 18	12 p.m. Residence Halls close.
Dec. 20	9 a.m. All grades due via the web at Blue and Gold Connection.

Spring 2011

Dec. 1	Tuition emergency loans start.
Dec. 3	5 p.m. Graduate and Undergraduate Students - Deadline to file Application for Degree Candidacy in May with Academic College Dean.
Jan. 5	Book emergency loans start.
Jan. 15	5 p.m. Deadline for students applying for graduation to complete the Change of Name Request form with the Office of the Registrar.
Jan. 18	Martin Luther King, Jr. Day holiday
Jan. 10	General Faculty/Staff Meeting, BES 100.
Jan. 10-11	Meetings of deans with departmental chairs
Jan. 10-11	Departmental meetings.
Jan. 12	8 a.m. First class meetings of all regular students.
Jan. 14	4 pm Payment Deadline. A \$35 Late Payment Fee will be assessed for registering and/or paying after this date.
Jan. 15	9 a.m. First class meetings of all Saturday students
Jan. 18	Martin Luther King, Jr. Day holiday
Jan. 20-28	Permission from the adviser and professor to register or change classes.
Jan. 21	4 p.m. Last day for students completing graduation requirements in May to file Application for Candidacy forms with the Office of the Provost and Vice President for Academic Affairs and to pay graduation fees.
Jan. 28	5 p.m. NO REGISTRATION BEYOND THIS POINT. Twelfth class day. Census Date.
Feb. 16	Five-week Point.
Feb. 23	9 a.m. All five-week grades due via Blue and Gold
Feb. 28	Book and tuition emergency loans due.
Mar. 14-20	Spring Break.
Mar. 21	8 a.m. Classes resume.
Mar. 29	Title IV 60% of semester.
Mar. 30	Last day to drop a course with an automatic Q.

Apr. 4	8 am Priority Registration for Summer Sessions 2011 and Fall Semester 2011.
Apr. 22	Good Friday holiday – classes not in session.
May 2	5 p.m. Graduate and Undergraduate Students - Deadline to file Application for Degree Candidacy in August with Academic College Dean.
May 2	5 p.m. Last day to drop a course or withdraw from the university.
May 2-5	Dead Week.
May 4	Last class day.
May 5	Study Day (no classes).
May 6-12	Final examinations.
May 10	9 a.m. Graduating students' grades due in the Office of the Registrar.
May 13	Commencement.
May 16	9 a.m. All grades due via the web at Blue and Gold Connection

Dates are subject to change

PROCEDURES FOR PRE-REGISTRATION AND DROPPING A CLASS

Student-athletes are expected to complete pre-registration each semester to make sure you register for classes that meet the requirements for your degree (major and minor) and professional certificate, if applicable to your program.

The athletic department's Academic Advisor will help you with pre-registration after you are advised in the college of your major. The university's six colleges do not use the same system for advising students. Some rely on the professors in each degree program area to counsel the student as to what courses to take for the upcoming term. In other instances, a staff person is designated by the college to help pre-register. For example, all undergraduate students (regardless of major or minor) in the College of Business Administration (CBA) complete pre-registration by meeting with the College's Undergraduate Advisor in Room 112 of the CBA Building. It is your responsibility to become familiar with the process applicable to your degree program.

You must not drop below 12 hours and do not drop classes without your coaches and /or Athletic Academic Advisors permission. If you decide to drop a class, you must do so. Do not expect the instructor to drop you from the class even if you speak with him or her and you both agree that you should drop. Do not expect to be dropped from a course even if the instructor tells you that he or she will drop you. It is important for you to know that **attendance at every class period is required** unless you have an excused absence. Instructors may drop you for non-attendance without your knowledge. **It is the student's responsibility to confirm his or her enrollment status.**

ACADEMIC FREEDOM

All instructors are granted the right to teach their classes in a manner of their choosing so long as they remain within the parameters set by the course description in the university catalog, and of course, they adhere to applicable federal and state laws as well as the stated policies of the university. However, they still have a broad range of rights with regard to the teaching (and grading) methods they choose to use. These rights constitute what is commonly referred to as "academic freedom." Generally speaking, your

academic life will be much easier if you become aware of your instructor's interpretations of academic freedom. Remember, in some instances academic freedom may restrict you from doing something that you might otherwise think is your right to do. For example, instructors are often allowed to set their own rules concerning how students are to make up missed work, including work missed as a result of travel and participation in intercollegiate athletic competition. In addition, instructors are usually allowed to set the penalty (grade wise) for being late to their class or being absent without just cause, etc. Thus, you must understand the instructors' use of academic freedom, but do not forget that there are limits on that freedom. For example, the instructor may have the right to decide how you will make up work missed due to athletic competition, but he or she cannot refuse to let you make up the work so missed.

If you believe the instructor is going beyond the limits of academic freedom, there are several alternatives available to you. However, before taking any of the listed actions below, you **MUST** discuss the situation with the Academic/Compliance office. These alternatives include:

1. Discussing the situation with the instructor;
2. Discussing the situation with the chair of the department and then the dean of the college, if necessary;
3. Discussing the situation with the university's EEOC officer, if appropriate;
4. Discussing the situation with the director of the Life Services and Wellness, if appropriate; and/or
5. Petitioning the university's Student Grievance Committee.

MAKING SATISFACTORY PROGRESS: SATISFYING THE NCAA

NCAA rules require you to be enrolled as a full-time student (12 semester hours for undergraduate and 9 semester hours for graduate students) and be in good academic standing at Texas A&M University-Kingsville to be eligible to participate in athletics practice or intercollegiate competition. In addition, **you must have completed six semester hours of degree accountable academic credit in the previous full time long semester and you must earn or average no fewer than 24 semester hours in an academic year, which are applicable to your degree.** For purposes of this rule, the academic year is defined as the first day of the fall semester through the last day before the start of the following fall semester. Furthermore, you may apply no more than six semester hours of credit earned during summer sessions toward the required total of 24 hours.

MAKING A CAREER DECISION: CHOOSING A SPECIFIC DEGREE PROGRAM

The NCAA requires you to declare your choice of a specific degree program and to show evidence that you have been accepted into that program in order for you to be eligible for athletic practice and intercollegiate competition. Thus, you need to have a copy of a signed degree plan on file in the Academic/Compliance office. In addition, you must make your choice and be admitted to the program no later than the beginning of your third year of enrollment (fifth semester). This rule applies whether you are a continuing student or a transfer student; if you are a transfer student, it applies whether you are transferring from a two-year or four-year institution. Moreover, the rule applies regardless of whether you have completed an academic year in residence at A&M-Kingsville, and it applies even if you have not utilized a season of eligibility in your sport at A&M-Kingsville.

There are two basic ways to meet this rule: (1) formally enroll in a specific baccalaureate degree program offered by A&M-Kingsville, or (2) have an academic official of A&M-Kingsville who is not employed by the athletic department declare that you have been accepted into one of the baccalaureate degree programs offered by the university.

GETTING GOOD ADVICE: ACADEMIC ADVISING FOR STUDENT-ATHLETES

As mentioned previously, all six colleges of the university do not accomplish student

advising in the same manner. However, as a student-athlete, you will be assigned an academic advisor by either the department or college that offers the degree program you have selected.

In addition to helping you pre-register, your academic advisor can help you when it comes to selecting a particular section or instructor, as well as showing you how to follow the department's particular set of rules for dropping a class. Your advisor also can tell you how to best sequence your course selections. Proper sequencing is sometimes very important because often a course that you need has a prerequisite that may be offered only once a year. That information is not in the Class Schedule, but your academic advisor will know it and can alert you to possible future scheduling problems due to the choices you are making now. Advisors have a very good idea of which courses will and will not be offered during the summer sessions long before the Class Schedule is published. More importantly, academic advisors know what professional certificates are available to students. For example, if you are a business administration student you may earn a certificate in Total Quality Management (TQM). You may not major in TQM and nothing is said about the certificate in the Class Schedule. However, the certificate is available and your academic advisor can help you obtain it.

Correctly choosing elective courses is very important for student-athletes because of the NCAA's satisfactory progress rule. Remember, some courses offered by a department may not apply to a degree offered by that department or college. You should check with your advisor, to make sure all the courses that you have selected will apply toward your degree. Finally, your academic advisor will be aware of changes that have occurred with respect to the courses listed in the Class Schedule. The scheduled meeting time for a class may have been changed after the Class Schedule was posted on-line, or the instructor originally assigned to teach the class may have been reassigned, or the section may have been canceled. In summary, it is rather obvious that your academic advisor can be a big help to you. It is highly recommended that you develop a positive relationship with your advisor. The best way to graduate in a timely manner is to visit with your academic advisor often.

REPORTING PROGRESS: ACADEMIC PERFORMANCE REPORTS

Any student, regardless of whether he or she is a student-athlete, may on occasion experience problems related to classroom performance. When this happens to a student-athlete it is a cause of great concern because academic success is required for continued eligibility. It is easier, of course, to resolve small problems before they escalate. In many instances, small problems become big problems simply because no early action is taken. Unfortunately, not taking early action often occurs because no one is aware of the problem. Thus, the Athletic Academic Advisor will periodically ask your instructors about your performance and class standing to ascertain if there is a need for tutoring or other appropriate measures of help.

Progress reports are sent out 2-3 times a semester to assess the performance of the student-athlete in each of their classes. It is the student-athlete's responsibility to obtain the signature and assessment of progress from each of their professors on their progress report.

In addition, Texas A&M University-Kingsville and the Athletic Department have a strict policy against cheating and plagiarism. Please review the policy in your student handbook as well as the Cheating and Plagiarism form found in the appendix of this book.

PROVING CONTINUED ELIGIBILITY: PERIODIC STATUS REPORTS

The coaches and staff of the athletic department are a dedicated group of professionals who believe in the department's mission statement. As a result, the coaching staff and the Academic/Compliance office will check regularly during your period of enrollment at A&M-Kingsville to make sure you are meeting all applicable NCAA and university standards for eligibility. Sometimes you may be asked to help clarify certain issues of

concern or you might be asked to obtain additional documents or data that may impact your eligibility. You will be expected to comply with these requests even if you believe it may have a negative impact on your eligibility.

GETTING HELP: STUDY HALL AND TUTORS

Study Halls are set up for all student-athletes, and all student-athletes must attend unless instructed otherwise by their coach. These study halls meet several times a week and are supervised by someone from the athletic department. Tutors are available in study halls to help students with their course work.

Several tutors are employed by the Athletic Department to help students. Tutors are often students who have performed exceedingly well in the course in question and in other related courses. As a result, tutors help you to do better in the classroom because they show you how to spend your available study time in a more efficient manner. They also help you prepare more thoroughly for your class and for the tests administered throughout the semester. As a result, you generally have less test anxiety, which in turn helps improve your overall grade in the class. The university has free tutoring for all students, as well. "Hoggie Aces" tutoring is available on the second floor of the Jernigan Library on a daily basis.

If you should encounter a problem that is not primarily academic in nature, there are several alternatives available to you. Ask your department academic advisor, or the Athletic Academic Advisor for advice on where to get help on campus. The university has free counseling services available for its students. In addition, the Vice-President for Student Affairs will assist you in obtaining other available types of help. For example, several types of diagnostic testing are available on campus. In the event that the help you need is not available on campus, the university will assist you in finding an off-campus source. **Most importantly, never hesitate to ask for help when you need it; help is available.**

ELIGIBILITY

EARNING THE PRIVILEGE OF PARTICIPATION

Although academics are very important, there would be no A&M-Kingsville athletic program without a continuous supply of participants. In addition, these participants must possess quality talent for the university to continue its long-standing winning traditions.

Convincing a person with quality talent to use that talent as an A&M-Kingsville student-athlete is not of benefit to the A&M-Kingsville athletic program unless the person is eligible to compete. Obtaining and maintaining a status of eligibility therefore is extremely important for all A&M-Kingsville student-athletes.

MAINTAINING ACADEMIC ELIGIBILITY

In order for you to represent A&M-Kingsville in intercollegiate athletics, you must meet the following requirements:

- 1. Be enrolled as a full time student throughout the entire semester;**
- 2. Be accepted into an approved baccalaureate degree program; and**
- 3. Be in good academic standing and maintain satisfactory progress toward the baccalaureate degree.**

A waiver of the minimum full-time enrollment requirement may be obtained if you are enrolled in the final term for your baccalaureate degree. Students enrolled as a graduate or professional (certificate) student must maintain a minimum of 9 hours.

You may not represent A&M-Kingsville as a student-athlete in any given year until you complete and sign documents required by the NCAA that provide information related to:

- 1. All of the items listed above;**
- 2. The existence of, and any involvement in, organized gambling activities with respect to intercollegiate athletics; and**
- 3. Testing for the use of drugs, which are prohibited by the NCAA.**

4. Additional academic and compliance related documents.

Failure to complete and sign these required statements each year will result in you being declared ineligible for all intercollegiate athletics competition. Copies of these forms have been included in the appendix of this handbook.

OBTAINING INITIAL ELIGIBILITY STATUS

As an A&M-Kingsville student-athlete, the NCAA must approve your initial eligibility status. The requirements to obtain this initial eligibility status at A&M-Kingsville are based on whether you are a beginning freshman student or a transfer student.

INITIAL ELIGIBILITY REQUIREMENTS FOR A&M-KINGSVILLE FRESHMAN STUDENTS

To be considered a freshman student under the rules and guidelines of the NCAA, you must have no previous full-time college attendance. As a freshman student, you cannot be declared eligible for intercollegiate athletics until the NCAA Clearinghouse Office approves you. To be approved, you must have earned your high school diploma and have completed while in high school, 14 core courses including:

- 3 years of English
- 2 years of math
- 2 years of natural science
- 2 additional years of English, math or natural science
- 2 years of social science
- 3 years of courses selected from the approved NCAA list

Also, you must have a minimum cumulative grade point average of 2.00. In addition, you must have a SAT test score of at least 820 (re-centered scale) or an ACT sum score of at least 68.

Upon approval, you will be classified as a Qualifier, Partial Qualifier or Non-Qualifier. If you are declared to be a Partial Qualifier, you can practice but not compete in contests during your first year in residence at A&M-Kingsville. As a Partial Qualifier, you will have four seasons of eligibility (at Division II level) and you can receive financial aid during your first year at A&M-Kingsville. If you are a non-qualifier, you cannot practice, compete or receive athletically related financial aid your first year in residence at A&M-Kingsville.

INITIAL ELIGIBILITY REQUIREMENTS FOR TRANSFER STUDENTS FROM TWO-YEAR SCHOOLS

Students attending two-year schools who transfer to A&M-Kingsville must attend the 2-year school for a minimum of 2 full time semesters, and must have a minimum of 12 hours of transferable degree accountable credit per semester of attendance at the two-year school with a minimum grade point average of 2.00 or have graduated from the 2-year college. Additionally, transfers must have completed 6 hours of degree accountable transfer credit in their last semester of full time enrollment.

NCAA HARDSHIP RULES

Under certain conditions, you may be granted an additional year of competition eligibility by the Lone Star Conference or the Student-Athlete Reinstatement Committee of the NCAA. These conditions must constitute what is referred to as a hardship incapacity. By definition, hardship incapacity occurs as the result of an injury or illness that meets the following criteria:

1. The incapacitating injury or illness occurs in one of your four seasons of intercollegiate competition.
2. The injury or illness results in an incapacity to compete for the remainder of that playing season.
3. The injury or illness occurs when you have not participated in more than two contests or dates of competition or 20 percent (whichever is greater) of A&M-Kingsville's

scheduled contests or dates of competition in your sport.

YOU CANNOT REDSHIRT YOURSELF!

TRANSFER REQUEST

Be aware that the athletic department at Texas A&M-Kingsville **will not** release you to another Lone Star Conference Institution. A copy of the Texas A&M University-Kingsville Policy on Student-Athlete Appeals is located in the appendix.

SUBSTANCE ABUSE EDUCATION AND TESTING

Generally speaking, the NCAA and A&M-Kingsville prohibit A&M-Kingsville student-athletes from using a narcotic or any drug that is not prescribed by a physician for specific treatment of and injury or illness. You can obtain a list of the drugs and narcotics specifically banned by the NCAA by contacting A&M-Kingsville's athletic trainer, online at www.ncaa.org, or in the appendix. A&M-Kingsville requires all student-athletes who are eligible for intercollegiate athletics to participate in the institutions drug-testing program. A&M-Kingsville also fully supports the NCAA's drug testing program for student athletes who participate in post-season and championship contests. As noted previously, you must sign a consent form each year, which indicates your willingness to participate in these drug-testing programs in order to be eligible to participate in your sport.

AMATEURISM

An individual loses amateur status and shall not be eligible for intercollegiate competition in a **particular sport if the individual;**

- (a) After initial full-time collegiate enrollment, uses his or her athletics skill (directly or indirectly) for pay in **any form in that sport, including prize money.**
- (b) After initial full-time collegiate enrollment, accepts a promise of pay even if such pay is to be received following completion of intercollegiate athletics participation;
- (c) After initial full-time collegiate enrollment, signs a contract or commitment of any kind to play professional athletics, regardless of its legal enforceability or any consideration received;
- (d) After initial full-time collegiate enrollment, receives, directly or indirectly, a salary, reimbursement of expenses or any other form of financial assistance from a professional sports organization based on athletics skill or participation, except as permitted by NCAA rules and regulations;
- (e) After initial full-time collegiate enrollment, competes on any professional athletics team, even if no pay or remuneration for expenses was received;
- (f) After initial full-time collegiate enrollment, enters into a professional draft or an agreement with an agent; or
- (g) Enters into an agreement with an agent either oral or in writing, either prior to or subsequent to initial full-time collegiate enrollment.

AGENTS

An individual shall be ineligible for participation **in an intercollegiate sport if he or she ever has** agreed (orally or in writing) to be represented by an agent for the purpose of marketing his or her athletics ability or reputation in that sport. Further, an agency contract not specifically limited in writing to a sport or particular sports shall be deemed applicable to all sports, and the individual shall be ineligible to participate in any sport.

PROFESSIONAL TRYOUTS AFTER ENROLLMENT

A student-athlete shall not try out with a professional athletics team in a sport or permit a professional athletics team to conduct medical examinations during any part of the academic year (i.e., from the beginning of the fall term through completion of the spring term, including any intervening-vacation period) while enrolled in a collegiate institution as a regular student in at least a minimum full-time academic load, unless the student-athlete has exhausted eligibility in that sport. Please contact the Compliance office prior to any activities with a

professional organization.

PROMOTIONAL ACTIVITIES

All promotional activities must be approved by the Athletic Director. Please do not engage in any promotional activities without checking with the department of athletics. Assistance can be obtained by seeing the Compliance Coordinator.

BEHAVIOR

A&M-KINGSVILLE'S CODE OF CONDUCT AND GENERAL ATHLETIC POLICIES

The following described Code of Conduct and general policies of the athletic department apply to all A&M-Kingsville student-athletes and student participants. A student participant is defined as any student who is not a student-athlete, but is employed by or directly associated with the athletic department and intercollegiate athletics at A&M-Kingsville. For example, student equipment managers and student trainers are considered student participants for purposes of expected behavior.

THIS IS THE CODE

A&M-Kingsville's Code of Conduct for student-athletes and student participants declares that all student-athletes and student participants shall act in a manner that consistently exhibits characteristics of good sportsmanship. As a student-athlete, your behavior must at all times reflect the high standards of honor and dignity, which characterize participation in competitive sports in the collegiate setting. If you fail to abide by the university's code of conduct in general, or if you commit specific code infractions, you will be subject to disciplinary action including, but not limited to, probation, suspension, or dismissal from the athletic program.

Ethical behavior of student-athletes is important for every institution that participates in intercollegiate athletics. A&M-Kingsville's frequent and large exposure to publicity resulting from its continued success on the fields of competition greatly intensifies the need for all A&M-Kingsville student-athletes to abide by the code on a daily basis. Thus, you should know that the athletic department **does not** take lightly any violation of the code. Simply put, if you violate the code, you will be disciplined.

RULES FOR CLASSROOM BEHAVIOR

As a student-athlete, you are part of one of the most visible student groups on campus because of the exposure resulting from your participation in athletic contests as well as the exposure received from the media. Consequently, a higher level of exemplary behavior is expected of you than is expected of students in general. This is especially true with respect to your behavior in the classroom. As a representative of the athletic program, the athletic department expects you to act in a manner that will reflect positively on the department. Thus the coaches and staff expect you to:

1. Treat instructors and classmates with courtesy and respect.
2. Arrive to the classroom on time and not leave until class is dismissed.
3. Be prepared for class.
4. Be attentive (take notes and participate in class discussions).
5. Notify your instructor in advance when you miss class due to travel or participation.
6. Discuss with your instructor in advance the procedures you are to follow when travel or participation causes you to miss an exam or assignment deadline.

It is also very important for you to remember that the actions you take when in the presence of other student-athletes invite judgment of the athletic program and your sport in general. Thus, if several of you have the same class and you choose to sit in a group, your behavior as a group should reflect in a positive manner on the athletic department and your sport. Never forget that your behavior has a definite impact on the reputation of the athletic department and the attitude held by the campus community toward you and your fellow athletes.

PLAGIARISM

Cheating may result in your being expelled from the University. Cheating on an exam is dishonest. However, students do, on occasion, turn in papers which they thought were acceptable, only to find out they were accused of plagiarism. If you use another person's ideas or expressions in your writing without acknowledging the source, you are guilty of plagiarism. Failing to give proper credit for ideas, research conclusions, etc., is the same thing. A good rule of thumb is to quote the unique or witty and paraphrase the rest. If you are in doubt, check with your advisors and tutors.

INTERNET MISUSE

Please be aware that the Internet can be accessed by almost anyone. Remember that you (at all times) represent Javelina Athletics. Thus, it is recommended that student-athletes do not post information including photographs, text and/or join "groups" that do not promote positive behavior. Remember that the general public, including news reporters, boosters, and recruits also have access to these websites (Facebook, Myspace, etc.) Do not publish personal contact information (phone numbers, physical address, dorm, class schedules, etc.) Report any problems or concerns to coaches or athletic department personnel.

SOCIAL NETWORKING WEBSITES

As a student-athlete, many fellow students and members of the community will think they know you and are a close friend. Please know that your social networking websites (i.e. facebook, MySpace, etc.) are not as "private" as you may think they are. All information appearing in your account (i.e. personal data, photos, text, etc.) will be published to the internet. This information can be accessed by anyone with a computer, even people who are not your intended target audience. The LSC Student-Athlete Advisory Committee (SAAC) has put together some helpful guidelines to keep you safe.

- Assume that all material will be seen by your mother, father, coach, or university president, because there is a chance it might be!
- Do not list personal contact information (i.e. phone numbers, e-mail address, physical address, dorm room, etc.). Update your privacy settings so that your profile is not visible.
- Always monitor your account photo gallery. Do not include photos with alcohol, nudity or obscene gestures. Be aware that photos can be altered or saved (tagged) by others.
- Monitor your account postings and delete any derogatory or obscene statements. **You are responsible for all content appearing on your site.**
- Do not reference or discuss issues regarding your team, coaches and/or athletic department.
- Do not "trash talk" or post disrespectful comments aimed at opponents.
- Report any problems or concerns to coaches or athletic department personnel.

The Director of Compliance will search for all student-athlete's social networking websites. Once found a request will be made asking for access to view your site (requesting to be your friend). **It is not required that you accept the request but is strongly suggested.** This is for your protection! TAMUK wants to monitor your social networking sites to make sure LSC and NCAA rules are not being violated.

Please know that future employers may check Google or other social networks to gather information on potential candidates. Often times things we think are humorous are not to a future employer. Use common sense when publishing anything on the Internet.

As a Texas A&M University-Kingsville Student- Athlete, you will be held responsible for any actions that are deemed inappropriate and compromise the integrity of the institution and your sport. In addition, you are accountable for any behaviors that violate federal and state laws, NCAA regulations, University, team, and athletic department policies. Violating any of the above can result in discipline, team suspension, termination

from your team, and reduction or non-renewal of annual athletic scholarship. Examples of inappropriate or offensive behaviors may include depictions or presentations of the following:

- Hazing
- Use of alcohol (if under 21)
- Use of drugs
- Lewd or lascivious behavior
- Access to valuable team information that promotes sports gambling
- Communication with sports agents
- Slander

RULES FOR TEAM BEHAVIOR

You are expected to respect and observe the rules, policies and procedures established by the head coach of your sport. Your behavior as a member of the team will reflect upon the team, university and you as an individual. Furthermore, young children in particular will look to you as a role model, both as an individual and a team member. It is very important that your personal conduct be exemplary at all times. Consequently, it is expected that when you are representing A&M-Kingsville as a student-athlete on campus, in town (Kingsville and Corpus Christi area), or on road trips, that you will:

1. Abide by all team, training and travel rules as outlined by your coach;
2. Dress appropriately and keep in mind that you are a representative of A&M-Kingsville;
3. Be courteous to, cooperate with, and be patient with fans, officials, community, and media personnel;
4. Refrain from using language, signs and symbols, not associated with ethical behavior and good sportsmanship; and
5. Refrain from engaging in loud language or other types of attention-drawing behavior generally regarded as socially unacceptable, especially when traveling, staying in hotels and visiting other campuses, etc.

Any student-athlete who fails to perform in the above manner will be subject to disciplinary measures ranging from receiving a warning to dismissal from the team. In addition, violators may be subjected to a reduction in your athletic related aid or even complete withdrawal of aid.

THE PRINCIPLE OF RULES COMPLIANCE

The Code of Conduct and associated rules for student-athletes are needed to help ensure achievement of the athletic department's mission statement. The coaches and staff of the athletic department are duty-bound, therefore, to uphold and enforce the rules explained and described in this handbook. Just as important, however, is A&M-Kingsville's pledge to the Lone Star Conference and the NCAA that, as a member institution, the university will comply with all applicable rules and regulations of the conference and association. Thus, A&M-Kingsville must diligently monitor its athletic programs to assure full compliance with all applicable rules and regulations. Furthermore, A&M-Kingsville has promised to report any situation in which compliance has not been achieved and to cooperate fully with the conference and association in taking measures to correct the situation in a timely manner. To summarize, A&M-Kingsville is committed to complying with the rules and regulations of the Lone Star Conference and the NCAA. As an A&M-Kingsville student-athlete, you are expected to behave in a similar manner. If you do not, you will be disciplined.

GENERAL POLICIES OF THE ATHLETIC DEPARTMENT

There are several athletic department policies that apply specifically to A&M-Kingsville student-athletes and students participating, including those identified below.

LENGTH OF PRACTICE SESSIONS AND LENGTH OF PLAYING SEASON POLICY

The NCAA requires all member institutions to administer their athletic programs in a manner that minimizes interference with the academic programs of their student-athletes. A&M-Kingsville therefore limits the length of the playing season for all team sports based on the NCAA rules for maximum number of contests or dates of competition. Additional limitations in effect during the playing season are as follow:

- No student-athlete shall participate in countable athletically related activities more than four hours per day and in no case, more than 20 hours per week. All competition and any associated athletically related activities on the day of competition shall count as 3 hours regardless of the actual duration of these activities. Countable hours must be recorded on a daily basis for each student-athlete. All athletically related activities shall be prohibited at least one calendar day per week.

Limitations in effect outside the playing season include:

- No student-athlete shall participate in specified activities more than eight hours per week, all athletically related activities shall be prohibited at least 2 calendar days per week; and
- Specified activities such as weight-training and physical conditioning activities shall be held only at the supervision of an institutional staff member for health and safety.

STUDENT-ATHLETE AND STUDENT PARTICIPANT TICKET POLICY

As a student-athlete, A&M-Kingsville may provide you with up to four complimentary admissions for each home game in your sport. For most sports, excluding football, pass lists are used. The following procedures have been established for the sport of football:

- Each Thursday before a home football game, players must submit the names of those persons to receive the complimentary tickets. Tickets are not issued to the student-athlete.
- The assigned tickets are placed in envelopes, and the named person/s must present themselves, show proper identification and sign a receipt for the tickets.
- In some instances, a pass list may be used in conjunction with or in lieu of the above procedures.

MEN'S AND WOMEN'S WEIGHT ROOM USAGE POLICY

As a student-athlete, it is to your advantage to maintain a high level of physical conditioning. To assist you in obtaining (and maintaining) an optimum level of physical condition, your coach will develop a suggested strength program designed especially for you. Thus, by adhering to your program, you should be able to reach your physical potential with respect to strength, flexibility, speed and endurance, as well as decreasing the possibility of injury. For your safety, student-athletes may lift only during supervised times. In addition, all supervisors must be members of the athletic staff or certified university student workers.

TEAM LOCKER ROOM POLICY

Team locker rooms are for the use of the assigned **team members only**. The equipment manager will issue all locks and lockers. Personal locks are not to be used on team room lockers. You should keep your locker locked at all times, as the room will not be locked during the day. Articles left in unassigned lockers will be removed by the equipment manager or trainer.

ISSUE OF ATHLETIC EQUIPMENT POLICY

Original equipment will be issued to each team only on a group basis with the group being comprised of all student-athletes who are named to the team. Equipment so issued is to be used only for practice and participation in that sport; it is not to be used for physical education classes, intramurals, personal free time activities, etc. Each student-athlete is responsible for the equipment issued to him or her. All articles must be

returned at the appropriate time or the student-athlete's account will be subject to holds. Athletes added to the roster after the original equipment issue team meeting must have clearance from the coach before receiving any equipment.

ABSENCE DUE TO ATHLETIC NOTIFICATION POLICY

When a student-athlete must miss class or an assignment deadline due to participation in intercollegiate athletics, it is the responsibility of **the student-athlete to inform his or her instructors about the impending absence**. The athletic department has an official form that may be presented to the instructor for his or her signature and then returned by the student-athlete to the head coach before beginning the trip or other applicable athletic activity.

TOBACCO

The use of **tobacco** products by a student-athlete is prohibited during practice and competition. A student-athlete who uses **tobacco** products during a practice or competition shall be disqualified for the remainder of that practice or competition.

STUDENT-ATHLETE ADVISORY COMMITTEE

The A&M-Kingsville Student-Athlete Advisory Committee (SAAC) is a committee made up of at least two student-athletes from each team assembled to provide insight on the student-athlete experience, provide community service and offer input on the rules, regulations and policies and that affect student-athletes on the A&M-Kingsville campus.

This committee promotes communication for all student-athletes on the A&M-Kingsville campus. It is intended to solicit the response from student-athletes about their experience on campus and on the playing field. The members are actively involved in the review of NCAA legislation, and in the administrative process of the athletic department. SAAC members disseminate information, provide feedback on athletic department issues, build a sense of community among all of the athletic teams, organize community service events, and promote a positive student-athlete image on campus.

A&M Kingsville SAAC executive board is made up of a President, Vice President, Secretary and Treasurer along with several committee chairpersons. All of these positions are held by a student-athlete. The Advisor for SAAC is the Assistant Athletic Director.

ANSWERS

COMMONLY ASKED QUESTIONS ABOUT ATHLETIC SCHOLARSHIPS

It seems that many people are curious about how financial aid is provided to A&M-Kingsville student-athletes. The following questions appear to be the ones most frequently asked by those persons. Answers to these questions have been provided to help you respond correctly if you are asked any of these important questions.

What is an athletic scholarship?

The term athletic scholarship is actually the vernacular title for an athletic institutional grant-in-aid award which, in turn, is a monetary award given a student-athlete based upon athletic ability with respect to sports performance.

Who can receive an athletic institutional grant-in-aid award?

Athletic institutional grant-in-aid awards are made to student-athletes who have been recommended by the head coach and subsequently approved by the athletic director and the financial aid director.

For what period of time is an athletic institutional grant-in-aid awarded?

Athletic institutional grant-in-aid awards are issued for one academic year or less.

What is required to renew an athletic institutional grant-in-aid award?

To renew the award, the student athlete must:

1. Be academically eligible;

2. Be sports eligible;
3. Comply with the NCAA's satisfactory progress rule; and
4. Continue to participate on the intercollegiate team for his or her sport.

The head coach must recommend the renewal and the amount of the renewal. In addition, the head coach must provide information about the renewal to the student-athlete no later than July 1 before each upcoming academic year.

Can freshman students receive an athletic institutional grant-in-aid award?

Freshman student-athletes must be processed by the NCAA Clearinghouse office. Those who are classified as Qualifiers may receive an athletic institutional grant-in-aid award, which is renewable. Those who are classified as Partial Qualifiers may receive aid during their first year of residence. Non-Qualifiers may not receive aid during their first year of residence.

Under what circumstances can an athletic institutional grant-in-aid award be withdrawn?

An award may be withdrawn if the student-athlete (a) fails to meet the required academic eligibility status; (b) fails to comply with the NCAA's satisfactory progress rule; (c) voluntarily quits the team; (d) loses amateur status in his or her sport; (e) fraudulently misrepresents any information on his or her application, letter of intent or other required forms; (f) fails to sign the required consent forms; or (g) engages in serious misconduct warranting the substantial disciplinary action.

Can an athletic institutional grant-in-aid award be withdrawn during the period of the award?

Yes

Can an athletic institutional grant-in-aid award be increased during the period of the award?

No

Can the student-athlete appeal a decision to decrease or withdraw his or her athletic institutional grant-in-aid award?

Yes, the student-athlete is entitled to a hearing concerning the reduction or withdrawal or his or her award. The review panel shall be the existing university committee charged with the responsibility of hearing appeals.

Can a student-athlete receive an athletic institutional grant-in-aid award in addition to another scholarship?

Yes

How are book scholarships handled?

Student-athletes who are on book scholarship should bring a copy of their syllabus from all of their current classes to the Academic/Compliance office. Student-athletes will then check to see if the Athletic Department has a copy of the book in the book room. If the athletic department does not have a copy then the student-athlete will be sent to the bookstore with a form for the remaining books. **All books regardless of whether or not you got the books in the bookstore or the book room must be returned to the Academic/Compliance office at the end of the semester.** Failure to do so will result in a hold being placed on your records.

MEDICAL INFORMATION- PHYSICALS AND INSURANCE

1. Every Student-Athlete must have an up-to-date physical.
 - a. Returning student-athletes must only have a pre-physical and history form unless otherwise instructed by the A&M-Kingsville training staff.
 - b. New student-athletes must have a physical prior to practice or competition.
 - c. If an athlete sustains injury while at A&M-Kingsville an exit physical may be required.
2. It is the responsibility of the athlete to report an injury sustained to the A&M-Kingsville training staff.

Texas A&M University-Kingsville athletic department is only responsible for injuries that occur during a game or practice.

3. Any injury or illness that is NOT the result of athletic participation is the athlete's responsibility.
4. The athletic insurance policy is an excess policy.
 - a. The athlete's primary insurance is used first. Student-athletes should provide the Head trainer with a copy of their insurance card prior to the 1st practice.
 - b. The amount not covered is paid by Texas A&M-Kingsville (Insurance Company).
5. If any student-athlete or their parents have questions, please contact the departments Head Trainer at (361)-593-2493.

LIGHTNING POLICY FOR OUTDOOR ATHLETIC PRACTICES AND EVENTS

This policy is written using the Guideline 1D from the NCAA Sports Medicine Handbook, The College of William and Mary Model Lightning Policy, National Severe Storm Laboratory materials, and local input from the University Police and Athletic Department personnel.

NCAA Guideline 1D, "Lightning is the most consistent and significant weather hazard that may affect intercollegiate athletics. While the probability of being struck by lightning is extremely low, the odds are significantly greater than a storm is in the area and the proper safety precautions are not followed."

MISSION STATEMENT:

TO PROVIDE INFORMATION FOR WHICH SAFETY MEASURES MAY BE DISCUSSED AND REPORTED.

POLICY PROCEDURES FOR PRACTICE

- I. The athletic department utilizes Thor Guard Prediction System device to aid in lightning direction and as a pre strike warning strike.

The Head Coach, Staff Athletic Trainer, and Official (in the event of on campus competition) shall monitor the threatening weather. In the event of a game, the referee or official has the ultimate "all" for the stoppage or continuance for the game. The Main Training Room, Equipment Room, and the Athletic Director's office are all equipped with TV weather channel and Internet weather sites for more information. Thor Guard System is located above press box at Javelina Stadium. The horn is located at the football stadium.

The Thor Guard System should be used to determine if the lightning is too close for safe continuation of practice or game events.

Thor Guard Protection Device

The Thor Guard gives an audible horn signal when lightning is detected within a 2 1/4-mile radius of the campus. A strobe light will flash while unit is in red alert stage. A 10-minute automatic clock will count down from the last lightning strike.

At the end of this period, if no lightning has been detected, the system will reset and issue an audible three-horn blast and turn off the strobe. At this time the system is reset and continuing to monitor within this 12-mile radius.

The staff should be aware that lightning strikes can be six miles in length and thunderstorms that contain them move at a rapid pace. Thunderstorms that are directly overhead pose an increased threat and provide very little warning prior to a strike. The average thunderstorm is six to ten miles wide and moves at a rate of twenty-five mph. The majority of lightning strikes occur from the leading edge of the storm.

- II. The backup protocol for monitoring weather conditions is determined by the "flash and bang method" which approximately determines the distance of the lightning. Upon seeing the flash of lightning, start counting the seconds until the thunder is heard. Divide the time in seconds by five. For example: 20 seconds between the

flash of lightning and the bang from thunder, divided by 5, equals four miles. Another method of determining the lightning distance is by using a Skycan Unit.

- III. The procedure to remove a team from the practice field is determined by the head coach or certified/licensed athletic trainer. It is his or her responsibility to determine and provide a safe environment at all times for every participant in practice.
- IV. The emergency evacuation procedures are as follows:
 - Javelina Stadium – The nearest structures are the east and west tunnels under the stadium. If the situation continues to deteriorate, athletes should proceed to McCulley Hall or the locker room.
 - Nolan Ryan and Hubert fields – Initially all athletes should go to their dugouts, which are the nearest structure, for safety. If the situation continues to deteriorate, the Business Administration Building or S.P.E.C. can be used as alternative shelter.
- V. The National Severe Storm Laboratory recommends that activity should not resume for 30 minutes after the last clap of thunder in the area, or lightning sighting. When it is not raining, lightning has been known to strike 10 miles away. Before releasing the athletes, a call to the Kingsville Naval Air Station for further information about the lightning storm is advised.

POLICY PROCEDURES FOR GAMES

- I. **Use the practice procedures for monitoring weather conditions to determine the game situation (Thor Guard System or flash-bang method of Skycan Unit if Thor Guard system is down).
- II. The procedures to remove a team from a game situation are as follows:
 - Football – It is the head referee's duty to delay a game due to lightning with the game administrator.
 - Track/tennis – During a track meet or tennis match it is the duty of the meet director and certified/licensed athletic trainer to delay competition.
 - Baseball/softball – It is the game administrator and umpires responsibility to call a delay for game in the vent of a lightning storm.
 - Golf – The meet director should check with the golf pro regarding golf course policies (most courses are club affiliated or privately owned).
 - Fans – Remember your spectators! All spectators, competitors, and personnel should go inside the nearest shelter as quickly as possible.

OTHER SAFETY FACTORS

- Stay away from tall long objects, trees, metal fences, bleachers, standing pools of water, and open fields.
- If no shelter is available, assume a crouched position with only the feet touching the ground, close together, and wrap arms around the knees. Keep head as low as possible. Do Not Lie On The Ground!
- If you feel your hair standing on end, your skin tingle, or hear crackling noises, immediately crouch to minimize body surface area.
- Do not use fixed telephone lines unless it is an emergency (cell phones can be used)
- Lightning strike victims do not carry an electrical charge. CPR is safe to start as soon as possible after a victim is struck. It has been shown to be effective in reviving lightning strike victims who appear to be dead.
- Pay more attention to the lightning than to the rain. It does not have to be raining for lightning to strike.

SUMMARY

To prevent any weather related incidents; monitor your weather station or another source of information that will give your game officials accurate weather updates. In addition,

review emergency procedures once a year and be prepared for any weather emergencies.

TEXAS A&M UNIVERSITY-KINGSVILLE
POLICY ON STUDENT-ATHLETE TRANSFER APPEALS
Under NCAA Bylaw 14.5.5.1 &14.5.5.3.10 One Time transfer Rule

OVERVIEW

The basic NCAA four-year college transfer rule states that if a student-athlete transfers from one four-year institution to another four-year institution, then the student-athlete must serve one year of residence at the second four-year school before being eligible for competition (NCAA Bylaw 14.5.5.1). Assuming Texas A&M University-Kingsville granted permission to speak with the student-athlete to the four-year institution to which the student-athlete is transferring (NCAA Bylaw 13.1.1.2), it would be permissible for the student-athlete to receive athletically related financial aid and to practice, but not compete, during that one year of residence.

NCAA Bylaw 14.5.5.3.10 (one-time transfer exception) outlines exceptions to this basic rule. This bylaw provides that student-athletes who participate in designated sports may transfer from one four-year institution to another four-year institution and participate in intercollegiate competition during the first year of enrollment at the second four-year institution provided certain conditions are met. One such condition (14.5.5.3.10(d)) is that the school from which the student-athlete is transferring must certify in writing that it has no objection to the student-athlete being granted an exception to the transfer residence requirement. If the school does object, then the student-athlete shall be notified in writing that on request a hearing will be provided.

POLICY

A coach may make a recommendation to the Athletic Director to deny, or grant with conditions, a student-athletes request for permission for other institutions to contact the student-athlete about the possibility of a transfer or a one-time transfer release. If this recommendation is approved by the Athletic Director, the student-athlete has the right under NCAA Bylaw 13.1.1.2.1, to request a hearing before the Athletic Student Appeals Committee. If the student-athlete wishes to appeal he/she must submit a written request which includes the following information:

1. Name, Social Security Number, Classification
2. All contact information including current mailing address and local phone number and cell phone number
3. Class schedule and work schedule (if appropriate)
4. Date entered A&M-Kingsville and date transfer will occur
5. Student-athletes reasons for requesting an appeal and the reason the student-athlete believes the university violated NCAA or University policy.
6. Sport and name of institution to which the student-athlete wishes to transfer
7. Copies of any other relevant documentation

The appeal should be filed with the Compliance Coordinator no later than 10 working days* from the date of the letter notifying the student-athlete that a release is not being granted. The appeal must contain the information listed above. The Compliance Coordinator will review the information and then forward to the Chair of the Athletic Student Appeals Committee. An initial hearing by the Dean of Students will review the information and interview the student to determine if a full committee hearing is necessary. The hearing will be scheduled within ten working days* after the appeal is received by the chairperson. The only individuals allowed in the hearing (without prior approval of the chairperson) include the student-athlete, the Athletic Director, the head coach, and the Compliance Coordinator.

ATHLETIC STUDENT APPEALS COMMITTEE

The Athletic Student Appeals Committee exists to hear appeals by student-athletes who have been denied, or granted with conditions, a release permitting another institution to contact the student-athlete about a possible transfer or the denial of the one-time transfer exception. The committee is chaired by the Dean of Students and consists of up to five individuals (four faculty and staff and one student).

HEARING PROCEDURES

1. The student-athlete submits a written request, as described above, to the Compliance Coordinator.
2. The Compliance Coordinator forwards all information/documentation to the Dean of Students, the chair of the Athletic Student Appeals Committee.
3. The Dean of Students will review all of the information provided and will interview the student. The Dean of Students acting as Chair will determine if sufficient grounds exist for a full board hearing.
4. The Chair of the Athletic Student Appeals Committee notifies all parties of the date, time, and the location of the hearing. The date of the hearing will be no less than three working days from the date of notification.
5. The Chair of the Athletic Student Appeals Committee will exercise control over the hearing. Any person who disrupts the hearing may be excluded from the proceedings.
6. The Athletic Director and/or the head coach and the student-athlete will be offered the opportunity to present their cases independently.
7. Other individuals must have the Chairpersons prior approval to make any presentation.
8. The members of the Appeals Committee will be offered the opportunity to question the student-athlete, head coach and Athletic Director independently.
9. The Compliance Coordinator will be present only to provide any necessary rule interpretations.
10. The Athletic Student Appeals Committee reserves the right to request additional written documentation from either party.
11. The committee will deliberate in private and render a decision on the matter. The decision will be mailed to the student-athlete and the Athletic Director, by the chairperson, within ten working days* of the date of the completion of the hearing.

One of two actions will be taken:

1. The committee will uphold the decision of the Athletic Director and the head coach to deny, or grant with conditions, the student-athlete's request for permission for other institutions to contact the student-athlete about the possibility of a transfer or the denial of the onetime transfer exception. If this occurs the student-athlete and the other NCAA institutions are bound by the conditions of the original release and the language of NCAA Bylaw 13.1.1.2
2. The committee will overturn the decision of the Athletic Director and the head coach to deny, or place conditions on, the student-athlete's request for permission for other institutions to contact or the denial of the onetime transfer request. If this occurs, a full and complete release will be granted to the student-athlete.

In either case the Committee's decision is binding.

*Any reference to working days is based on A&M-Kingsville working days.

TEXAS A&M UNIVERSITY-KINGSVILLE POLICY ON STUDENT-ATHLETE FINANCIAL AID APPEALS Under NCAA Bylaw 15.3.4 and 15.3.5 Financial Aid

OVERVIEW

A student-athlete must meet all applicable NCAA, conference, and institutional

regulations to be eligible for financial aid. NCAA Bylaws allow for a reduction or cancellation of financial aid during the period of the award if the student-athlete (a) renders himself or herself ineligible for intercollegiate competition, (b) fraudulently misrepresents any information on an application, letter of intent or financial aid agreement, (c) engages in serious misconduct warranting substantial penalty or (d) voluntarily withdraws from a sport at any time for personal reasons (Bylaw 15.3.4.1).

The renewal of institutional financial aid shall be made on or before July 1 before the academic year in which it is to be effective. The institution shall notify student-athletes with eligibility remaining who received an award the previous academic year whether the grant has been renewed or not renewed for the upcoming year. If the institution decides not to renew or to reduce financial aid for the upcoming academic year the student-athlete has the right to request a hearing per NCAA Bylaw 15.3.5.1.1.

POLICY

A coach may recommend that a student-athlete's financial aid be reduced or canceled. The student-athlete will be notified in writing of the reduction or cancellation and of the opportunity to request a hearing. If the student-athlete wishes to appeal he/she must submit a written request which includes the following information:

1. Name, Social Security Number, Classification
2. All contact information including current mailing address and local phone number and cell phone number
3. Class schedule and work schedule (if appropriate)
4. Date entered TAMUK and date transfer will occur
5. Student-athletes reasons for requesting an appeal
6. Sport and name of institution to which the student-athlete wishes to transfer
7. Copies of any other relevant documentation

The appeal should be filed with the Compliance Coordinator no later than 10 working days* from the date of the letter notifying the student-athlete that financial aid has been reduced or canceled. The appeal must contain the information listed above. The Compliance Coordinator will review the information and then forward to the Chair of the Athletic Student Appeals Committee. An initial hearing will be conducted by the Dean of Students and the Director of Financial Aid who will review the information and interview the student to determine if a full board hearing is necessary. The hearing will be scheduled within ten working days* after the appeal is received by the chairperson. The only individuals allowed in the hearing (without prior approval of the chairperson) include the student-athlete, the Athletic Director, the head coach, and the Compliance Coordinator.

ATHLETIC STUDENT APPEALS COMMITTEE

The Athletic Student Appeals Committee exists to hear appeals by student-athletes who have had a reduction or cancellation of their financial aid. The committee is chaired by the Dean of Students and consists of up to five individuals (four faculty and staff and one student) including the Director of Financial Aid.

HEARING PROCEDURES

1. The student-athlete submits a written request, as described above, to the Compliance Coordinator.
2. The Compliance Coordinator forwards all information/documentation to the Dean of Students, the chair of the Athletic Student Appeals Committee.
3. The Dean of Students and the Director of Financial Aid review all of the material and interview the student. They will determine if sufficient grounds exist for a full board

hearing.

4. The Chair of the Athletic Student Appeals Committee notifies all parties of the date, time, and the location of the hearing. The date of the hearing will be no less than three working days from the date of notification.
5. The Chair of the Athletic Student Appeals Committee will exercise control over the hearing. Any person who disrupts the hearing may be excluded from the proceedings.
6. The Athletic Director and/or the head coach and the student-athlete will be offered the opportunity to present their cases independently.
7. Other individuals must have the Chairpersons prior approval to make any presentation.
8. The members of the Appeals Committee will be offered the opportunity to question the student-athlete, head coach and Athletic Director independently.
9. The Compliance Coordinator will be present only to provide any necessary rule interpretations.
10. The Athletic Student Appeals Committee reserves the right to request additional written documentation from either party.
12. The committee will deliberate in private and render a decision on the matter. The decision will be mailed to the student-athlete and the Athletic Director, by the chairperson, within ten working days* of the date of the completion of the hearing.
13. The Director of Financial Aid will be the only member of the committee available for questions related to the appeal process. The Director will be available only to the student, Athletic Director, Provost and the President

The Committee's decision shall be final.

*Any reference to working days is based on TAMUK working days.